



WU (Vienna University of Economics and Business)

Fact Sheet 2018-2019



Erasmus code	A WIEN05
Address	<p>Welthandelsplatz 1, Building LC, 1020 Vienna, Austria https://www.wu.ac.at/io/en</p> <p> /wu.internationaloffice  /wuinternationaloffice</p>
Contacts at the International Office	<p>Head of the International Office Lukas Hefner, lukas.hefner@wu.ac.at, T +43 1 31336 4312</p> <p>Undergraduate Exchange and International Short Programs Division <i>Division Head</i> Marlene Wahlmüller, marlene.wahlmueller@wu.ac.at, T +43 1 31336 5342</p> <p><i>Coordinator Europe, CEEPUS</i> CEE Belgium Finland Ireland Scandinavia The Netherlands Turkey United Kingdom Julia Fischill, julia.fischill@wu.ac.at, T +43 1 31336 4303</p> <p><i>Coordinator Europe</i> France Germany Greece Italy Portugal Spain Switzerland Christa Karner, christa.karner@wu.ac.at, T +43 1 31336 4202</p> <p><i>Coordinator Asia, Australia, Latin America & New Zealand</i> Christiane Dietrich, christiane.dietrich@wu.ac.at, T +43 1 31336 4315</p> <p><i>Coordinator North America</i> Kaan Tasli, kaan.tasli@wu.ac.at, T +43 1 31336 4962</p> <p><i>International Short Programs and Summer University Programs (ISUs)</i> Marlene Würfl, marlene.wuerfl@wu.ac.at, T +43 1 31336 4314</p> <p>Graduate Exchange Division <i>Division Head</i> Caroline Heinle, caroline.heinle@wu.ac.at, T +43 1 31336 4316</p> <p><i>Program Manager Graduate Exchange Europe, China, Japan, Korea Double Degree, PIM Network</i> Katrín Korber, katrin.korber@wu.ac.at, T +43 1 31336 5553</p> <p><i>Program Manager Graduate Exchange Overseas except China, Japan, Korea THEMIS, Orientation</i> Isabella Weber, isabella.weber@wu.ac.at, orientation@wu.ac.at T +43 1 31336 5341</p>

**Academic calendar
2018/19**



Winter semester 2018/19	
Welcome Sessions for incoming students	Welcome Session 1: September 6, 2018 Welcome Session 2: September 28, 2018 (mandatory, students can choose which session to attend)
Cultural immersion program (optional)	Orientation and Cultural Program: September 6, 2018 – September 28, 2018 Pre-semester German language courses: September 10, 2018 – September 27, 2018
Teaching period	October 1, 2018 – January 27, 2019 <i>Christmas break: December 24, 2018 – January 6, 2019</i> <i>(Please note: Several courses end before the Christmas break; students who cannot stay at WU in January should choose their courses accordingly.)</i>

Semester break: January 25, 2019 – February 24, 2019

Summer semester 2019	
Welcome Sessions for incoming students	Welcome Session 1: February 1, 2019 Welcome Session 2: February 22, 2019 (mandatory, students can choose which session to attend)
Cultural immersion program (optional)	Orientation and Cultural Program: February 4, 2019 – February 15, 2019 Pre-semester German language courses: February 4, 2019 – February 14, 2019
Teaching period	February 25, 2019– June 30, 2019 <i>Easter break: April 15, 2019 – April 28, 2019</i> <i>Pentecost break: June 8, 2019 – June 11, 2019</i> <i>(Please note: Many courses run until the end of the semester. Students need to make sure to register only for courses they will be able to attend in full).</i>

Confirmation of Stay:

Please note that a **Confirmation of Stay** will only be issued for the **period of actual studies at WU**. The Welcome Session that students participate in will be declared as their date of arrival. The last day that can be confirmed on the Confirmation of Stay is the last day that students **need to be present at WU** (e.g. last day of classes, last exam).

Exam dates depend on the courses chosen. There is **no specific examination period** for all courses.

Online registration process & nomination deadlines & application deadlines



WU only accepts exchange students nominated by their partner universities. The home university exchange coordinator is asked to **nominate students online** and forward WU's **Nomination Letters** to the nominated exchange students.

Online nomination system:

https://bach.wu.ac.at/bachapp/cgi-bin/nph-init/zas_incoming


Nomination deadlines for partner universities:



For the winter semester: May 1
For the summer semester: November 1




Application deadlines for students for:

- Orientation and Cultural Program
- Pre-semester German language courses
- Housing
- Online pre-enrollment for students

For the winter semester: May 15

	<p>For the summer semester: November 15</p> <p>The application form for the Orientation and Cultural Program and the pre-semester German language course will be sent out after May 1/November 1.</p>
<p>Course information</p> 	<p>Courses in English: Our English course options for exchange students include more than 200 courses offered each term, covering all core business and economics fields as well as related areas. Some courses are offered in block format to make scheduling easier.</p> <p>Courses in German: Apart from courses offered in English, incoming exchange students can also attend a variety of courses taught in German.</p> <p>Courses & FAQs for bachelor's and master's students: https://www.wu.ac.at/io/academics</p> <p>Class format: Although WU has seven different examination types, approx. 90% of courses available to incoming exchange students are continuous assessment ("PI") courses. These courses are highly interactive courses including lectures, case studies, papers, presentations, and group projects. Exams and tests are held during the regular course sessions, and there is no special exam week after the semester ends.</p> <p>Attendance and participation: Attendance is mandatory in all continuous assessment courses ("PI"), which accounts for 90% of all courses at WU.</p> <p>Course registration: WU's online registration system LPIS allows students to register for courses even if they overlap. As attendance is mandatory, it is the students' responsibility to only register for courses they can attend in full. Course registration is based on first-come first-serve principle; therefore, we strongly recommend that students choose two back-up courses in case registration for their preferred courses is not successful. Course numbers at WU have a purely administrative function and change every semester.</p> <p>Course load: There is no minimum requirement for incoming exchange students. The maximum course load is 36 ECTS credits.</p> <p>Grading: The following grading scale applies at WU: 1 excellent (<i>Sehr gut</i>) 2 good (<i>Gut</i>) 3 satisfactory (<i>Befriedigend</i>) 4 sufficient (<i>Genügend</i>) 5 fail (<i>Nicht genügend</i>)</p> <p>WU does not use a standardized percentage-based grading scale. The percentage scores needed to receive the grades given above differ from course to course. In most cases, the course-specific grading scales can be found in the course descriptions online.</p> <p>Transcript of records: We will issue a grade report for each student at the end of the semester which will be sent to the coordinator at the home university.</p>
<p>Language requirements</p>	<p>Depending on the language of instruction (English or German), undergraduate exchange students must have a B2 level or above (according to the Common European Framework of Reference for Languages CEFR) in English OR German. Graduate exchange students must have a level equivalent to C1 of the CEFR.</p> <p>WU does not request official language certificates, as we trust our partners to only send students who fulfil the aforementioned criteria. However, if students do not meet the language requirements, we reserve us the right to withdraw them from courses.</p>

German language courses	<p>Before the semester: WU offers pre-semester German language courses with levels ranging from absolute beginners to highly advanced speakers. These two-week intensive language courses are principally free of charge. Only a fee for administration and teaching materials (€ 40.-) will be charged. To participate, students need to apply by May 15 for the winter semester and by November 15 for the summer semester. Places are limited.</p> <p>During the semester: WU's Language Center offers German courses at all levels. For students, courses (30 contact hours) cost approx. € 200,-.</p>															
Further services for exchange students	<p>Orientation and Cultural Program: This two-week program includes a variety of activities such as social events, a sightseeing program, out-of-town field trips, presentations on Austria, etc. and costs € 260.-. To participate, students need to apply by May 15 for the winter semester and by November 15 for the summer semester. Places are limited.</p> <p>Academic advisors: For each WU partner university, a specific WU faculty member acts as an academic advisor. Academic advisors support students in selecting appropriate courses and give advice on relevant academic matters.</p> <p>Buddy Network: The Austrian Students' Union (ÖH) at WU help exchange students find a "buddy" – a WU student who acts as their personal mentor. The Buddy Network also organizes a number of social activities for exchange students (skiing trips, trips to neighboring countries, theater evenings, etc.).</p>															
Accommodation 	<p>Exchange students arriving in Vienna have several options to choose from when booking housing for their stay. These options include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • residence halls run by OeAD, the main housing provider for students in Austria, • or a private flat that can be found for example through the housing platform Housing Anywhere, • or through another third-party provider. <p>Staying in an OeAD student residence hall: WU has made a pre-reservation in certain OeAD residence halls to make sure that housing is guaranteed for our incoming exchange students. Students who would like to make use of this offer need to register through the OeAD website until May 15 (winter semester) or November 15 (summer semester) at the latest.</p> <p>Please note that the minimum rental period for a room in a OeAD residency hall is a whole semester (winter semester: October to the end of January; summer semester: March to the end of June). It is possible to extend but not to shorten the rental period.</p> <p>Private accommodation: If students prefer to arrange their own accommodations, we recommend using the platform "Housing Anywhere" or any other of the databases listed on our website. If students need proof of accommodation for visa purposes, this proof has to be issued by the landlord.</p> <p>Further information: https://www.wu.ac.at/en/programs/incoming-students/exchange-semester/accommodation/</p>															
Living costs 	<table border="1"> <tr> <td>Housing</td> <td>approx. € 400–600 / month</td> </tr> <tr> <td>Insurance</td> <td>approx. € 50 / month</td> </tr> <tr> <td>Food, personal expenses</td> <td>approx. € 220–300 / month</td> </tr> <tr> <td>Utilities (phone, mail, etc.)</td> <td>approx. € 15–30 / month</td> </tr> <tr> <td>Vienna public transport</td> <td>approx. € 150 / semester</td> </tr> <tr> <td>Books</td> <td>approx. € 75–150 / semester</td> </tr> <tr> <td>Students' Union dues</td> <td>approx. € 20 / semester</td> </tr> </table>	Housing	approx. € 400–600 / month	Insurance	approx. € 50 / month	Food, personal expenses	approx. € 220–300 / month	Utilities (phone, mail, etc.)	approx. € 15–30 / month	Vienna public transport	approx. € 150 / semester	Books	approx. € 75–150 / semester	Students' Union dues	approx. € 20 / semester	
Housing	approx. € 400–600 / month															
Insurance	approx. € 50 / month															
Food, personal expenses	approx. € 220–300 / month															
Utilities (phone, mail, etc.)	approx. € 15–30 / month															
Vienna public transport	approx. € 150 / semester															
Books	approx. € 75–150 / semester															
Students' Union dues	approx. € 20 / semester															

<p>Entry and residence regulations</p> 	<p>Nationals of non-EU/EEA countries (so-called "third country nationals") need an entry visa or residence permit for entry into and residence in Austria. The type of permit depends on the length and purpose of the stay.</p> <p>Before traveling to Austria, student should make sure they are familiar with the regulations concerning visas and residence permits.</p> <p>Further details: https://oead.at/en/to-austria/entry-residence-and-employment/</p>
<p>About Vienna</p> 	<p>Vienna ranks among the most attractive cities in the world. Tradition and culture, research and education, economic growth, and a safe and livable environment make it a place with a very high standard of living that is recognized internationally.</p> <p>https://www.wien.info/en</p> 
<p>International Summer University^{WU}</p>	<p>This short academic program takes place at WU from July 8 – 26, 2019, and July 29 – August 16, 2019. Students can attend two to three business courses on graduate or undergraduate level. The program includes networking opportunities and social programs with fellow students from over 25 countries.</p> <p>WU partner universities can nominate their students to participate in this program as exchange students.</p> <p>Further details: https://www.wu.ac.at/io/isuwu</p>