



Information Sheet 2019-2020

Institutional details

Address	University of Geneva, Boulevard du Pont d'Arve 40 – 1211 Geneva 4 - Switzerland
Institution website	www.unige.ch
Mobility website	www.unige.ch/geneva

Contacts

Head of Mobility Team	Daniela SAUGE (Ms.) Email: Daniela.Sauge@unige.ch Tel: +41 22 379 99 12	
Incoming students	Outgoing students	
Claire GIORDANO (Ms) Email: Claire.Giordano@unige.ch Tel.: +41 22 379 89 73	Vera SANDOVAL (Ms) Email: Vera.Sandoval@unige.ch Tel.: +41 22 379 82 95	

Academic Calendar 2019 - 2020

	Autumn Semester	Spring Semester
Class dates	September 16, 2019 – February 7, 2020	February 17 – June 19, 2020
Exam dates	January – February	May - June
Orientation	September 13, 2019	February 14, 2020

Nomination, Registration & Acceptance:

	Autumn Semester	Spring Semester
Nomination Deadline	March 31	August 31
Nomination Process	<p>Please provide for each student:</p> <ul style="list-style-type: none"> - Full name, email, period of study and field of study <p>Send by email to: nomination@unige.ch</p> <p>Once a nomination is received, we will send the student instructions & links to register online for their exchange and for their accommodation. Rooms are allocated on a first-come first-served basis. Kindly send us your nomination as soon as possible.</p>	
Student's Registration Deadline	April 10	September 10
Registration Process	<p>Students must fill in a provisional study plan during online registration (more information in the next section "Academic Preparation").</p> <p>Mandatory documents to be uploaded:</p> <ul style="list-style-type: none"> - Cover/motivation letter in French* or English (*if students take courses taught in French) - Official transcripts - Official Photo (passport or ID size) - A copy of the student's passport - French level: official test results or official letter – except for students taking English courses only 	
Acceptance Letters (sent by the following date)	May 15	October 15

Academic Preparation

Students should select the courses they wish to attend using the course catalogue: www.unige.ch/progcours or the website of the Faculty/Institute/Department. The yearly course catalogue is published every summer. Autumn Semester applicants must base their course selection on courses from the previous year and adjust later.

- When the name of the course is in French, the course is given in French. If it is in English, the course is taught in English.
- Courses marked "A" are given during the Autumn Semester.
- Courses marked "P" are given during the Spring (Printemps) Semester.
- Courses marked "AN" are given during the full academic year (Autumn and Spring Semesters).

Study plans are validated by our academic advisors before the semester starts. If needed, students will be able to adjust it once in Geneva.

Main academic restrictions

- Bachelor's level students are not allowed to take courses at Master's level.
- Courses may be chosen from two different Faculties/Institutes at the most.

Please refer to our website for general and particular restrictions by faculties/institutes:
www.unige.ch/geneva/restrictions

Recommended language skills

The main language of instruction is French; however, a wide range of courses are given in English.

French

Students taking courses in French are expected to have a good command of French (level B2). For the Faculty of Psychology and Educational Sciences it is mandatory to prove B2 level of French. C1 is recommended for students in French Literature.

Our "École de langue et de civilisation française" offers intensive French language course modules of one or two semesters to non-French-speaking students. French level B1 is required.

Students are requested to provide either official test results (from a recognised language test provider or from our online test), or an official letter from a professor attesting their French level. The link to our French test is provided to students once they have been nominated; the cost is CHF 25.-

English

Students taking courses in English are expected to have a good command of English (level B2). No official results are required.

Improve French skills - mdl.unige.ch/coursetenseignements/francais

During the exchange: free French support course are available during each semester
>select *Cours d'appui de français (FLE)*.

Before the exchange: French courses are available during the summer and winter holidays, with special rates for exchange students

>select *Cours intensif*

The link is provided to nominated students along with online registration instructions.

Additional Information

More details are provided to nominated students with the acceptance letter.

Visa and Residence Permit

Non-EU citizens may require a visa and must contact the nearest Swiss embassy 3 months before entering Switzerland in order to inquire about the visa procedure.

Overview of ID and visa provisions according to nationality:

https://www.sem.admin.ch/sem/en/home/publiservice/weisungen-kreisschreiben/visa/liste1_staatsangehoerigkeit.html

The visa will allow entry into Switzerland. Students will also need to request a residence permit from the Geneva Migration Office (OCPM) upon their arrival in Geneva.

Housing

As soon as your student is nominated, **we will request your student to register online for the Cité Universitaire de Genève** (<http://cite-uni.unige.ch/>) to ask for a room.

Rooms are allocated on a first-come first-served basis.

Kindly send us your nomination as soon as possible.

Cost of living in Geneva

The average cost of living for a student in Geneva is approximately CHF 2,000 per month.

<https://www.unige.ch/international/en/incoming/international-non-erasmus-students/4-preparing-your-exchange/budget/>

Students will have to prove financial capacity (statement of account and assets), both for visa and residence permit requests.

Insurance

Health insurance is mandatory in Switzerland (accident and health). Students may request recognition of their private insurance or subscribe to a Swiss student insurance policy upon arrival in Switzerland (about CHF 100.- per month).

Transcripts

A transcript will be issued about 6 weeks after the assessment period has finished at our institution. Transcripts will be sent to partner universities.

Grading system

	ECTS Scale	UNIGE Grading Scale
Excellent	A	6.00, 5.75, 5.50, 5.25
Very good	B	5.00, 4.75
Good	C	4.50
Satisfactory	D	4.25
Pass	E	4.00
Fail	F	< 4.00